Fast Pricing & Mass Sell Updates

Overview

This month's Hints & Tips will focus on how stores can quickly check and update their Sell prices via the *Fast Pricing* & *Mass Sell Update* functions.

1. Fast Pricing allows selection of products using standard [F3] search functions (eg. by Department, Group, Supplier, Family or individual products). You can then change Cost (on your Direct products only), Sell 1 and 2 prices and GP% using the Fast Pricing easy to use layout. When you press [Save] the changes will be updated into your Shop file.

    Fast Pricing is great for:

    ✓ fast entry of daily Fruit & Vege price changes

    ✓ maintenance of cost prices from Direct Suppliers

    ✓ editing unit / carton sizes when they change from Direct Suppliers

    NOTE: Lock Flags can be left <u>on</u> if you use Fast Pricing to update your prices, as this will override the Lock Flag.

2. Mass Sell Updates allows you to check and update Sell prices for multiple products at the one time. This is a quick way to bring your pricing in the Shop file back in line with RRP.

    NOTE that GP% is not listed on this screen. Lock Flags must be removed for Mass Sell Updates to apply.

3. Lock Flags on products will prevent price changes applying (from your weekly hostfile or via Mass Sell Updates). There are times when you need these changes to apply (such as CPI hostfile or to bring your Sell price in line with hosted RRP).

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1. - Fast Pricing

Fast Pricing can be run to check RRP, Sell 1, Sell 2 & GP% for each product. Changes must be made manually for each product in this function. When you press [Save] the changes will be updated into your Shop file.

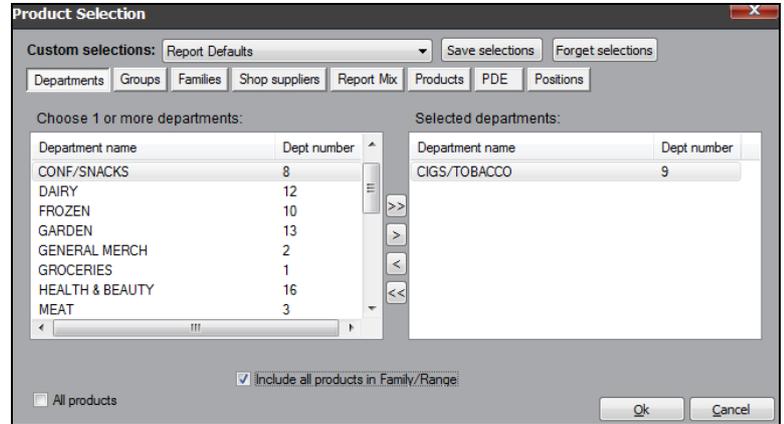*Lock Flags* can be left on if you use Fast Pricing to update your prices, as this will override the Lock Flag.

1.

Step 1 - Select Products

- From the Main Menu click [Fast Prices] icon.
- Select products (by Department or Group usually).
- Click [Ok]

(i) ☑ Include all products in Family/Range if ticked on will is used when you select one product only (eg. Coca Cola). Only that product will appear in the table, but when you change the price the *Replication* window will open if this product is part of a *Family* or *Range*.

Product Selection

Custom selections: [Report Defaults ▼] [Save selections] [Forget selections]

[Departments] [Groups] [Families] [Shop suppliers] [Report Mix] [Products] [PDE] [Positions]

Choose 1 or more departments:

Department name	Dept number
CONF/SNACKS	8
DAIRY	12
FROZEN	10
GARDEN	13
GENERAL MERCH	2
GROCERIES	1
HEALTH & BEAUTY	16
MEAT	3

Selected departments:

Department name	Dept number
CIGS/TOBACCO	9

[>>] [>] [<] [<<]

☐ All products

☑ Include all products in Family/Range

[Ok] [Cancel]

2.

Step 2 - View & Edit Price Updates

- Products are listed in alphabetical order (sort order cannot be changed).
- The section at the **bottom** of the screen allows you to ✓ on fields to display in the grid.
- **Check the RRP to Sell 1** and **then edit Sell 1 or GP as required**
- Greyed out fields cannot be changed.
- Click [Save] when updates are complete – your Shop file will be updated. Click [Close].

Normal

Lock	Product Code	Description	UPP	RRP	UPC	C Cost	Normal C Cost	U Cost	Sell 1	GP1
	936810	B&H RICH PURPLE PKT 25'S	1	31.65	8	225.53	225.53	28.19	31.65	10.9
	936642	B&H SMOOTH DARK BLUE HP P 20'S	1	25.75	10	229.06	229.06	22.91	25.75	11.0
	936546	B&H SMOOTH DARK BLUE PKT 25'S	1	31.65	8	225.53	225.53	28.19	31.65	10.9
	484527	B&H SMOOTH DRKBLUE 25'S	1	253.20	1	225.53	225.53	225.53	253.20	10.9
		B&H SMOOTH DRKBLUE 25'S	1	253.20	1	225.53	225.53	225.53	253.20	10.9
	1016258	B&H SMOOTH DRKBLUE SP 20'S	1	145.00	1	125.77	125.77	125.77	124.00	-1.4
	484551	B&H SUBTLE S/BLUE 25'S	1	253.20	1	225.53	225.53	225.53	253.20	10.9
	946912	B&H SUBTLE SKY BLUE PKT 25'S	1	31.65	8	225.53	225.53	28.19	31.65	10.9
	1021314	B&H TWIN CLASSIC PKT 25'S	1	54.70	4	194.90	194.90	48.73	54.70	10.9
	1021315	B&H TWIN SMOOTH PKT 25'S	1	54.70	4	194.90	194.90	48.73	54.70	10.9
	484578	B&H ULTIMATE WHITE 25'S	1	253.20	1	225.53	225.53	225.53	253.20	10.9

- **Blue** indicates a change
- **Red** indicates negative GP%
- **Yellow** is the current field

3.

Step 3 - Print Pending Tickets & Send Pending

- Print and hang tickets as normal. [Tickets: 7].

- Send Pending changes to POS. [Send: 16]

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2 - Mass Sell Updates for Fast Pricing

Mass Sell Update can be run to bring Sell 1 back in line with RRP. You can check the RRP & Sell 1 and then select/deselect products for the mass price update that will update your Shop file when you SAVE.

Note that GP% is not listed in this function screen.

Locked Flags must be removed for Mass Sell Updates to work.

1.	**Step 1 – Select Products**
	
	▪ Click **File / Fast Prices / Mass sell updates**
	
	▪ Click:
	   ✓ **Include increases**
	   ✓ **Include decreases**
	
	▪ Click `Evaluate`
	
	▪ Select products (by Department or Group usually) and click `Ok`

2.	**Step 2 - View Suggested New Sells** ▪ **Old Sell 1 column:** this is the **current** Sell price ▪ **New Sell 1 column:** this is the **RRP** from the host file ▪ The arrows indicate if the Sell price needs to move up or down to be in line with RRP. ▪ Check the prices are correct.

Products to be updated:

	Product code	Description		Old Sell 1	Old Sell 2	New Sell 1	New Sell 2	Reason
✓	880298	B/GOLD LEMONADE	1.25LT	1.65		1.10 ▼		HOST SUPPORT
	373683	HARTZ SPRING WATER	1.5LT	2.79		2.15 ▼		HOST SUPPORT
	373683	HARTZ SPRING WATER	1.5LT	2.79		2.15 ▼		HOST SUPPORT
✓	1017718	SOLO LEMON LOW CARB	1.25LT	2.19		2.59 ▲		HOST SUPPORT
✓	1017718	SOLO LEMON LOW CARB	1.25LT	2.19		2.59 ▲		HOST SUPPORT
✓	1020091	SCHW AGRUM	1.25LT	2.19		2.79 ▲		HOST SUPPORT
✓	1001913	HARTZ STILL SPRNG WATER	600ML	2.50		1.80 ▼		HOST SUPPORT
✓	2815	TAS MOUNT S/WATER	5LT	4.79		4.65 ▼		HOST SUPPORT
✓	5740	LIFT	600ML	4.09		2.79 ▼		HOST SUPPORT

1) Select price change options then press the Evaluate button.

☑ Include increases

☑ Include decreases

    58 products selected

Evaluation complete.

▪ The default is **all** products selected ☑ to have their price changed to RRP.

▪ Use the **[SPACE BAR]** to select / deselect products.

3.	**Step 3 - Process the Changes**
	
	▪ Click `Process`
	
	▪ **All selected products** ☑ **will be updated in the Shop file with the *new Sell 1* price.**
	
	▪ Any products that were unticked are displayed again but they are now selected ☑.
	
	   • Click `Process` if you want to **update** these products
	
	   • Press `Close` to **not** update and exit out.

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| 4. | **_Step 4 - Print Pending Tickets & Send Pending_** |

- Print and hang tickets as normal. .
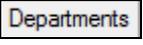
- Send Pending changes to POS.
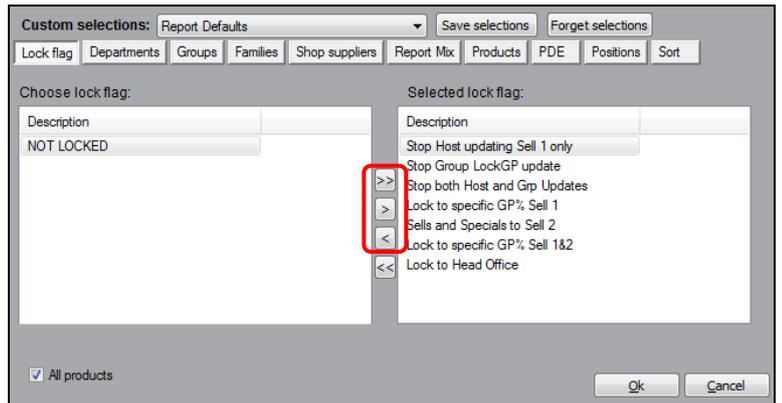
3 – How to Remove Lock Flags

Lock Flags on products will prevent price changes applying (from your weekly hostfile or via Mass Sell Updates). There are times when you need these changes to apply (such as CPI hostfile or to bring your Sell price in line with hosted RRP). This section explains how to run the Lock Flag report and remove the Lock Flags if required.

| 1. | **_3.1 – Print Lock Flag Report_** |

1. Click **_Reports / Product Reports / Products for Lock Status_**

   ℹ️ **We suggest you run this report for all Lock Flags EXCEPT NOT LOCKED.**

2. Click [>>] to select **ALL** Lock Flags

3. Then highlight **NOT LOCKED** and click [<] to deselect.

4. Click [Departments] to select required Departments or run for **All products.**

5. Click **[OK]** to run the report

6. This will list any selected products with Lock Flags.

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2.	_3.2 – Remove Lock Flags on individual products_	

PLU	Description	Units	Sell1	GP%
℗ 9300662796329	CAD CONE FLAKE 440ML 4PK	1	8.79	33.5

1. Click [Shop]

2. **[F3]** search to find required product

3. Double click on the PLU line

4. Set the **Lock Flag** to **NOT LOCKED**

5. Click [Ok]

6. Click [Save]

3.	_3.3 – Remove Lock Flags via Set Selected_	

1. Click [Shop]

2. Click [Search F3]

3. Select required products (normally Department or Group).

4. Click [Tick all]

5. Click [Set Selected (F10)]

6. Click [⊙ Plu Lock Flag] and select **NOT LOCKED**

7. Click [Ok]

8. Click [Ok] again

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